

Omaha Music Teachers Association

Complaint of alleged violation of the code of ethics

A copy of this complaint form and any attachments will be provided to the individual against whom the complaint is filed.

Complainant: (Individual filing the complaint)

Name _____ Address _____

Telephone _____ E-mail _____

Respondent: (Individual against whom the complaint is directed)

Name _____ Address (if known) _____

Telephone (if known) _____ E-mail (if known) _____

Complaint Documentation:

Summarize in a written attachment the **facts** on which the complaint is based and enclose copies of all materials and other evidence that corroborate and support the allegations. Submit this form and documentation to the President.

Your documentation should include:

- A description of the offending behavior, action or violation.
- The date, time and location of the incident.
- The name of the OMTA member involved in the incident.
- The name and contact information of witnesses, if any.
- The remedy you desire.
- Your signature.

Other Reports:

If you have filed a complaint about this same matter to another organization or agency, (such as NMTA, MTNA, or an officer of one of these organizations), add an attachment showing to whom it was submitted, the approximate dates and how the matter was addressed.

I affirm that the statements/information within this complaint are correct and truthful to the best of my knowledge. I understand that retaliation against the complainant is prohibited.

Signature of Complainant

Date