

**Omaha Music Teachers
Association**

Handbook

REVISED September 2010

The information contained in Omaha Music Teachers Association Handbook is meant to be general information. For a complete list of duties and responsibilities, please contact the current year's chair.

Omaha Music Teachers Association directory may be found at the following locations:

Dietze Music
Grand Staff Piano Center
Keyboard Kastle
Schmidt Music

All information on meetings and programs, workshops, calendar, events and forms is available on the web:

<http://www.omahamusicteachers.org>

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Mission Statement

The purpose of Omaha Music Teachers Association shall be the advancement of music education, and in specific furtherance thereof:

- a. To conduct programs and activities to build a vital musical culture and an enlightened musical public for the benefit and the general welfare of all persons.
- b. To ensure that every student shall have access to a balanced comprehensive and high-quality program of music instruction.
- c. To facilitate the education of music teachers.

History

The original Omaha Music Teachers Association (OMTA) was organized October 9, 1930 with fifty-five charter members. Private Music Instructors (PMI) was organized February 12, 1959 with twelve charter members. In the spring of 1999 the two groups joined and became the new Omaha Music Teachers Association.

Omaha Music Teachers Association goals are to further professional growth and interests of music teachers; improve standards of teaching; and arrange opportunities for students to develop musically through recitals, auditions and other music activities.

Affiliations

OMTA is affiliated with the following organizations:

- Nebraska Music Teachers Association (NMTA)
- Music Teachers National Association (MTNA)

OMTA requires all members to hold membership in NMTA and MTNA

Code of Ethics

Members of the Omaha Music Teachers Association endorse the Music Teachers National Association Code of Ethics.

Membership in the organization assumes the following obligations:

Responsibilities to Students

Members shall:

- Establish, maintain and terminate lessons with students in a professional manner. Respect the personal integrity and privacy of students at all times.
- Be responsible for encouraging, guiding and developing the musical potential of each student.
- Encourage students to participate in music activities.

Responsibilities to Colleagues

Members shall:

- Maintain a professional attitude and act with integrity in regard to colleagues in their profession.
- Participate as fully as possible in all OMTA, NMTA and MTNA activities.
- Provide professional assistance to one another when requested.
- Respect the rights of colleagues when speaking of the work of other teachers and/or students.
- Avoid conflict with the instruction of a student's regular teacher when serving as an interim instructor.

Responsibilities to the Public

Members shall:

- Maintain the highest standard of moral conduct, professional conduct and personal integrity.
- Exhibit the highest standard of expertise by maintaining their professional abilities in their fields of teaching and performing.

- Promote the teaching of music as a culturally enriching profession.
- Assist those seeking guidance in selecting a private music teacher by suggesting the names of two or more teachers in the community when asked.
- Refrain from making exaggerated claims or misleading statements concerning their teaching qualifications.
- Advertise in a dignified, strictly truthful way.

Responsibilities of Membership

Applications for membership are available from the First Vice-President, who serves as Membership Chair. Completed applications with appropriate first year dues are submitted to the Membership Chair.

Membership opportunities for students:

- District Music Festival
- State Music Festival
- Music Fun(damentals) Fair
- Young Artist Competition
- Recitals
- Senior Scholarship
- Edna Taylor Composition Contest
- Trophy Festival

Grievance Policy and Procedure

The grievance Procedure consists of the three steps:

1. Step I – Informal Step
2. Step II – Formal Step
3. Step III – Appeal Step

Step 1 – Informal Step

The first step in the grievance process is a discussion. The complainant will bring the matter to the attention of the respondent explaining the nature of the problem and the relief sought. The respondent has three business days to respond.

Step II – Formal Step

If this informal procedure fails to resolve the grievance, and the complainant wishes to continue the matter, the complainant must begin the steps of the formal procedure no later than 14 calendar days after the respondent's response.

Upon receipt of written notification of a possible violation, the OMTA Executive Board shall, in its sole discretion, decide to investigate the allegation or decline to act in the matter.

The Executive Board shall be under no obligation to conduct an independent investigation, evaluate the matter, to meet privately with either party; and any determination to do so, shall be in the sole discretion of the Executive Board.

If the Executive Board believes that there has been a possible violation, the Executive Board shall provide the accused party with written notice of the allegation.

The accused party will be granted 30 days to submit a rebuttal of the claim to the Executive Board. If written rebuttal is not received from the accused party by the prescribed deadline, The Executive Board will make a final determination regarding the claim and determine the appropriate sanctions.

All parties will be notified by the Executive Board of the findings of the investigation and then informed of any resulting action recommended by the Executive Board.

The Executive Board will inform the parties involved of the final decision regarding the violation and the prescribed course of action.

The Executive Board deliberations will remain confidential and only the matters discussed in the letter to the parties will be disclosed.

OMTA will keep permanent records of all grievances and the decisions that result from the review.

Step III- Appeal Step

If the Executive Board is unable to resolve the situation, the matter can be brought to Nebraska Music Teachers Association for consideration.

Retaliation against the complainant is prohibited

Officers' Duties

President

The President shall:

- Preside at board and general business meetings.
- Conduct the meeting with a planned agenda according to Roberts Rules of Order Revised.
- Appoint board chairs and help to ensure their assigned work is completed on schedule.
- Write a monthly communication for OMTA members from September through May.
- Write a report of OMTA events to appear in the Nebraska Music Teachers Association newsletter.
- Attend all OMTA functions whenever possible.
- Represent OMTA at State and National conferences whenever possible.
- Serve on the board of the Nebraska Music Teachers Association.
- Uphold the constitution of the organization.

President-Elect

The President-Elect shall:

- Assume the duties of the President in his/her absence.
- Be responsible for planning monthly programs for teachers and for all duties relating to the presentation of those programs.
- Notify the web master of the monthly programs to update the web page.
- Perform such duties as may be designated by the President.

Vice President

The Vice-President shall:

- Preside at meetings in the absence of the President and President-Elect.
- Serve as Membership Chair.

Mail applications and information about OMTA to interested persons.

Send a welcome letter to new members.

Construct and distribute new member packets.

Forward names of new members to the President and Treasurer.

- Supervise publication of the OMTA directory.

Compile membership and advertising information during the summer months.

Design and approve a directory layout.

Seek bids and select a printer.

Print directories by August 1.

Distribute directories to local music stores on a monthly basis.

Secretary

The Secretary shall:

- Record the minutes of all meetings of OMTA.
- Keep the minutes in legal form and properly preserved.
- Perform such other duties as assigned by the President.

Treasurer

The Treasurer shall:

- Pay all bills authorized by OMTA.
- Balance the checking, money market, and CD accounts on a monthly basis and present a monthly income and expense report to the membership, including reports for Student Activities and Scholarships.
- Disburse funds for Student Activities and Scholarships to Committee Chairs.
- Withdraw from the CD and Money Market accounts for OMTA expenses, students scholarships and awards deemed appropriate per budgetary requirements and OMTA's guidelines.
- Write an annual report and present it at the Summer Board Meeting.
- Send information about directory, ad fees and extra listings to music stores, tuners and interested members.
- Receive membership dues and update directory.
- Assist the Vice President on the membership directory.
- Notify web coordinator, President, and Vice President of new members' addresses and phone numbers, as well as changes and updates.
- Present a proposed budget based on the previous year's expenditure for the Board and membership approval in September.
- Review verification report sent by MTNA in October to inform them of corrections.
- Prepare and send to MTNA liability insurance coverage for each event sponsored by OMTA, including date, name of event and contact person.
- Report to the MTNA National Headquarters by January 31 to qualify for section 501 (C) (3) of the Internal Revenue Service.
- To remain Tax-Exempt, an annual filing requirement of Form 990-N is due by October 15th to the IRS.

Advisor

The Advisor is the immediate past President. S/he will provide guidance for the current President and Executive Board.

Membership Chair Duties

Historian

The Historian collects all recital programs, newsletters and information about all activities of OMTA and its members and compiles these into a scrapbook.

Courtesy

The Courtesy Chair sends appropriate cards to members as occasions arise. S/he also sends flowers or memorials as determined by the general membership.

Finance

The finance committee will consist of the President, President-Elect, Treasurer, Past President, and another current board member to be appointed by the President. The President will appoint the Chair of the committee. The Finance committee will assist the Treasurer with the preparation of the annual budget, auditing, and other duties deemed appropriate by the Treasurer.

Hospitality

The Hospitality Chair is responsible for making coffee and finding members to provide refreshments at the monthly meetings.

Parliamentarian

The Parliamentarian is knowledgeable on parliamentary procedure. S/he makes sure proper procedure is followed at all board and general meetings. S/he is committed to upholding the Constitution of OMTA. If the Constitution does not address an issue of procedure, Robert's Rules of Order Revised will apply.

Web Coordinator

The web coordinator is responsible for keeping current all entry forms, information about events and dates and notifies the webmaster.

Member Communications

Member Communications forwards courtesy and important information that has not been included in the monthly newsletter via e-mail to members. Those members who do not have e-mail will receive a verbal or written communication on vital OMTA information.

Student Activities & Chair Duties

District Music Festival

The District Music Festival, held in spring, is an activity of the Nebraska Music Teachers Association and provides a non-competitive music audition for students. The Nebraska Music Teachers Association dictates the regulations and requirements of this event.

Students are required to:

- Perform two memorized compositions (in contrasting styles or different periods, determined by the level entered).
- Play scales in the tonalities of the compositions performed.
- Take a sight-reading, ear training and theory test.

Students who receive a Superior or Excellent rating and a score of 60 percent or above on the theory test qualify to enter the State Music Festival held in the Fall.

District Chair Responsibilities:

- Reserve a location (Strauss Performing Arts Center, UNO) one-year in advance and inform the Nebraska Music Teachers Association Board of the date.
- Make up entry forms and send them to all members who have previously entered students. Members may find all forms on the NMTA web site at www.nebtna.org.
- Receive entries and assign times for each student: Allow 12 minutes for advanced students, 10 minutes for intermediate students, 8 minutes for elementary and 6 minutes for primary students.
- Mail a schedule to each participating teacher, including the student's audition number, room and time.
- Select judges and send them instructions in advance.
- Arrange for volunteers to:
 - Find monitors for each adjudicating room.
 - Grade theory tests.
 - Run theory and ear training room.
 - Record results.
 - Collect materials from the judges throughout the day.
- Prepare the appropriate number of theory tests for each level.
- Prepare signs to designate registration table and various rooms.
- Arrange morning coffee, rolls and lunch for judges and workers.

Edna Taylor Composition Recital

The Edna Taylor Composition Recital encourages creativity in student musicians through the art of composition. Each student who enters this event will receive a critique and certificate of participation.

Competition Divisions:

Elementary

- Age 5 - 10 as of January 1

Junior

- Age 11-14 as of January 1

Senior

- As 15 - 18 as of January 1

Student Requirements:

- Must study with a teacher who is a member of OMTA for 6 months prior to the event.

Teacher Requirements:

- This competition is open to students of OMTA members only.
- Membership dues must be paid by September 1.
- Present teacher must be the exclusive teacher of the student for 6 months prior to the entry form deadline.
- In the event the student changes teachers in the previous 6 months, both teachers, past and present will be listed as the teacher of record.
- This recital is **not** open to nonmember teachers.

Entries must include:

- A photocopy of the composition, notated either by hand or computer, including the student's first name only.
- An audio, CD or DVD of the composition, with the student's first name only. The student or the teacher may play the composition.
- An entry form signed by the student and the teacher, including the entry fee.
- OMTA will return all submitted materials. Copyrights to the compositions remain with the student.

Recital Requirements:

- Students must be present at the premiered performance of their compositions.
- Teachers may have no more than 5 premiered compositions performed at the recital.
- Student performances are preferred, although we recognize that the student occasionally is unable to play his/her composition.
- It is the responsibility of the teacher, entrant and parent to abide by all the rules and regulations for this recital.
- All entry fees are non-refundable.

Edna Taylor Recital Chair Responsibilities:

- Choose an entry deadline date.
- Arrange for location and date for the Composition Recital.
- Confirm the date with the OMTA Board.
- Arrange for a qualified adjudicator.
- Prepare guidelines and contest entry forms.
- Receive entries and send them to the judge.
- Prepare recital programs.
- Prepare certificates and present them at the recital.
- Be present and oversee the events of the entire day.
- Submit a written report to the President and Secretary within 30 days of the event.

Fun(damentals) Fair

This event is designed to encourage students in grades 1 through 12 to improve their musical knowledge and technical skills.

Students may enter any or all of eight events: Scales, chords, cadences, arpeggios, sight reading, theory and one performance piece. Each event has twelve levels of difficulty.

Ribbons for individual events are awarded when the student has completed all of his/her events and takes the score card to the awards table. Students who have earned rosettes or trophies will receive their awards at the closing ceremony.

Awards are given as follows:

- Students with at least three 10's receive rosettes.
- Special rosettes are awarded to students with seven 10's and one 9.
- Trophies are awarded to the student who earns the highest number of 10's in his/her level; the highest theory score breaks a tie. Qualifying students must enter all eight events.

All teachers who enter students in this event must attend a special packet assembly meeting and must work the entire day of the Fun Fair.

Fun Fair Chair Responsibilities:

- Reserve Strauss Performing Arts Center, UNO, one year in advance.
- Confirm the date with the OMTA Board.
- Set a date for packet assembly and judges' meeting; usually two week before the event.
- Prepare student/parent letters for student entry forms with a deadline date at least six weeks prior to the event.
- Appoint chairpersons:
 - Theory
 - Food
 - Judging
 - Physical Properties
 - Treasure Hunt
 - Awards
 - Signs
 - Sight-Reading
 - Ear Training
- Oversee the packet assembly and judges meeting, including a new teacher orientation.
- Prepare student, teacher and monitor instructions.
- Be present and oversee the events of the entire day.
- Submit a written report to the President and Secretary within 30 days of the event.

Senior Scholarship

The Senior Scholarship recognizes the musical study and achievement of the graduating Senior. The recipient need not plan to major in music. All aspects of good citizenship and participation of OMTA events are considered in the awarding of this scholarship.

The winner will be chosen on the basis of merit only. The judge reserves the right not to award this scholarship.

This scholarship is available to students of OMTA Members only. Membership dues must be paid by September 1.

Each applicant must:

- List OMTA musical events in which he/she has participated.
- List community musical events in which he/she has participated (school, church, community, auditions/festivals and competitions).
- Submit two letters of recommendation from anyone other than your private music teacher or a family member.
- Submit a signed recommendation from your OMTA teacher.
- List all volunteer activities relating to music.
- Write a letter of recommendation for yourself. Tell us what is special about you and why you are deserving of this award.

Recital Chair Responsibilities:

- Type the application form and submit to the web coordinator.
- Determine a deadline date.
- Confirm the deadline date with the OMTA Board.
- Select a musically qualified non-OMTA member judge.
- Mail entries to the judge.
- Announce the winner.
- Invite the winner to the May Luncheon and introduce to the membership.
- Send a letter to the student's school so the scholarship can be included in school graduation awards announcements.
- Submit a written report to the President and Secretary within 30 days of the event.

Trophy Festival

This non-competitive event for students of OMTA members is held in the spring and is for all instruments and voice. There are no age restrictions.

Each student performs two pieces from memory, the scales in the tonalities of each piece and takes a theory test. There are no limitations on repertoire.

There are five levels of performance:

Junior	Pre-Sonatina level
Intermediate	Sonatina level
Advanced	Sonata level
Duets	
Adult	

There will be three performance ratings possible: AAA, AA and A with AAA being the highest rating. Every student who performs will receive a trophy with the year and the performance rating on the engraved plate of the trophy. All trophies will be the same size.

Theory tests are from Fun Fair levels 1-12 or District Festival Levels 1 – 4. The theory test score does not affect the rating.

Teacher Requirements:

- **Teachers must be members of OMTA.**
- **Participating teachers must work the day of the event.**

Trophy Festival Chair Responsibilities:

- Secure a location and schedule the event one-year in advance.
- Confirm the location and date with the OMTA Board.
- Order trophies.
- Select judges.
- Prepare student and teacher entry forms with a deadline date of approximately five weeks prior to the event.
- Prepare student information letters and theory tests.
- Accept applications and schedule audition times; notify the teachers of assigned times.
- Prepare student, teacher and monitor instructions.
- Make signs.
- Schedule monitors and workers.
- Order lunches for judges and workers.
- Submit a written report to the President and Secretary within 30 days of the event.

Young Artist Scholarship Competition

The Young Artist Scholarship Competition offers an opportunity for exceptional students to earn recognition for their achievements. Participating students should understand that their teacher has invited them to enter because of their outstanding work. Cash awards are given to a 1st place, 2nd place and up to four finalists.

Competition requirements:

- Solo literature is required. Arrangements of works originally written for ensemble are not acceptable.
- Voice or other instruments may be accompanied by the piano.
- At least two pieces or movements should be included.
- Repeats should be omitted unless needed to complete the piece properly
- An audience will be allowed at the audition as space permits.
- Winners are announced and cash awards are given at the conclusion of each recital.

Competition Divisions and playing requirements:

Junior Division (grades 5 - 7)	6 – 10 minutes
Intermediate Division (grades 8 - 9)	9 - 14 minutes.
Senior Division (grades 10 - 12)	12 - 18 minutes.

Student requirements:

- Students must study with a teacher who is a member of OMTA.
- Students must be available the whole day of the competition.
- Audition times are selected on a lottery basis
- All contestants are required to play one piece for the awards recital, held the day of the competition.
- The entry form will indicate which selection the student wished to perform.
- If there is a duplication of the choice recital piece, the student with the earliest postmarked entry will be chosen to perform.

Teacher requirements:

- This competition is open to students of OMTA members only.
- Membership dues must be paid by September 1.
- Present teachers must be the exclusive teacher of the student for 6 months prior to the competition.
- In the event the student changes teachers in the previous 6 months, both teachers, past and present will be listed as the teacher of record.
- This competition is not open to nonmember teachers.

Young Artists Competition Chair Responsibilities:

- Secure a location one-year prior to the event. The location must have three pianos appropriate for the competitions during the day and an area appropriate for the recital.
- Select an entry deadline date approximately six weeks prior to the event.
- Be certain the pianos have been tuned prior to the event.
- Prepare an entry form and submit to the web coordinator.
- Hire one judge for each level of competition.
- Receive entry forms and schedule audition times by lottery. In case of a conflict, the chair may reassign audition times with the approval of the students and teachers affected.
- Mail audition schedule to teachers.
- Arrange for monitors.
- Arrange for lunch for judges and all day workers.
- Make certificates to be issued to the winners.
- Ask the treasurer to have checks ready for judges and scholarship winners.
- Type and print recital program.
- Be present and oversee the events of the day and the recital.
- Submit a written report to the President and Secretary with in 30 days of the event.

Constitution

ARTICLE I – NAME

The name of this organization shall be Omaha Music Teachers Association, hereafter referred to as OMTA or the Association.

ARTICLE II – PURPOSE

The purpose for which the Association is organized and operated is exclusively literary and educational, as defined in Section 501 (c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended. The purpose of this Association shall be the advancement of music education, and in specific furtherance thereof:

- a. To conduct programs and activities to build a vital musical culture and an enlightened musical public for the benefit and general welfare of all persons;
- b. To ensure that every student shall have access to a balanced, comprehensive, and high-quality program of music instruction;
- c. To facilitate the education of music teachers.

ARTICLE III – MEMBERSHIP

SECTION 1. MEMBERSHIP CLASSIFICATIONS

The following membership classes are open to those who meet the respective qualifications.

- a. **Active Membership** shall be open to all individuals professionally engaged in any field of music activity. Those persons holding Active Membership shall be entitled to participate in all OMTA activities (with some guideline restrictions) and programs, to vote, and to hold office.
- b. **Student Membership** shall be open to full-time college students. Those persons holding Student Membership shall be entitled to participate in all OMTA activities and programs (with the same guideline restrictions as active members) and to vote.
- c. **Honorary Life Membership** may be awarded by the Executive Board. Honorary Life Members shall be entitled to attend programs of the OMTA, and to receive the official OMTA publications, but shall not have the right to vote or hold office.

SECTION 2. All members of OMTA must also be affiliated with Music Teachers National Association and Nebraska Music Teachers Association, hereafter referred to as MTNA and NMTA.

SECTION 3. Membership in OMTA may be terminated by the member or revoked as prescribed by MTNA Bylaws.

SECTION 4. Revocation of membership for nonpayment of dues within the prescribed time period shall be automatic and not subject to any further procedure. In no event will a dues refund be given.

ARTICLE IV – OFFICERS

SECTION 1. OFFICERS AND DUTIES

The elected officers of OMTA shall be a President, President-Elect, Vice-President, Secretary, Treasurer, and the Past-President. They shall comprise the Executive Committee.

- a. The President shall be the principle elected officer and shall preside at all meetings of OMTA and shall call and preside at meetings of the Executive Committee. The president, with the assistance of the Executive Committee, shall appoint such standing and ad hoc committees and chairpersons as may be required by the constitution and Bylaws, or as he or she may deem beneficial to the association. The President shall compose and distribute communications and shall perform all other duties implied by this title.
- b. The President-Elect shall assume all duties of the President in the absence of that officer, serve as program chairperson, and shall perform such duties as may be designated by the President. The President – Elect shall succeed the President in office.
- c. The Vice-President shall preside at meetings in the absence of the President and President-Elect, shall serve as membership chairperson, and shall assist with assembling the OMTA directory.
- d. The Secretary shall record the minutes of all meetings of OMTA, shall see that the minutes are in legal form and properly preserved, and shall perform such other duties as may be assigned by the President.
- e. The Treasurer, with the assistance of the financial committee, shall be responsible for the payment of all bills authorized by OMTA, shall keep an itemized account of all receipts and disbursements, and shall present an official report to OMTA upon request. The Treasurer shall oversee preparation of the annual budget, which is to be voted on by the general membership. The Finance Committee will audit the Treasurer’s financial report once yearly prior to the summer board meeting. A professional audit will be conducted every five years.

SECTION 2. EMERGENCIES

- a. The Executive Committee shall have the power to hold emergency meetings between regularly scheduled meetings.
- b. Any of the elected officers may fill in for the president at board meetings or general meetings.

ARTICLE V – ELECTION OF OFFICERS

SECTION 1. A nominating committee of four (4) members, two from the Executive Board and two (2) from the membership at large, shall be appointed by the President. One of the Executive Board members appointed shall be designated as chair of the committee by the President. The Nominating Committee shall prepare a slate of not more than two (2) candidates for each office and shall present the slate at the March Meeting. A printed copy of the Slate shall be presented to all voting members the month prior to the April election.

SECTION 2. The active members of OMTA shall elect the new officers by a majority vote. Nominations from the floor shall be allowed, provided the nominee is eligible for election and has consented to be a candidate. This consent must be given in writing or given in person at the meeting. Election by the members must be made by secret ballot, and each office shall be voted on separately. In the event of only one nominee for an office, the President may recommend election by general consent. The election shall take place at the April meeting. Officers elected will be installed in May.

SECTION 3. Officers shall serve for a term of one year, and no officer shall be eligible for the same office for more than two consecutive terms, with the exception of the Treasurer.

SECTION 4. The President-Elect, upon completion of his/her term in office, shall become President of OMTA. Should the elected President-Elect be unable to assume the Presidency, the President shall be elected for that term only, in the same manner as that of the other officers.

SECTION 5. A vacancy in any office, except that of President, shall be appointed by the President in consultation with the Executive Committee. A President-Elect selected in this manner cannot assume the office of President without being elected to that office.

ARTICLE VI – EXECUTIVE BOARD

SECTION 1. The Executive Board shall be composed of the elected officers, the Immediate Past-President (who shall serve as advisor), along with the chairpersons of standing and special committees, and shall determine policies of OMTA by actively pursuing the purposes of OMTA within the limits of the Constitution. It shall have discretion in the disbursement of OMTA funds up to \$250. Expenditures of \$250 over the budgeted amount require approval of the general membership.

SECTION 2. In order to transact business, a quorum consisting of seven (7) voting members of the Executive Board, at least one of them being the President, President-Elect, or an elected officer.

SECTION 3. The Executive Board shall bring all recommendations to the General Membership for vote.

ARTICLE VII – MEETINGS

SECTION 1. Meetings of the Association shall be held at such time and place as are decided upon by the Executive Board of OMTA, but they shall be guided by the wishes of the membership. All officers and chairpersons shall submit an annual written report to the President.

SECTION 2. Ten (10) of the active members present constitute a quorum of OMTA for the transaction of business, at least one of them being the President, President-Elect, or an elected officer.

SECTION 3. In order to hold a special meeting, the membership must be notified two weeks prior to the meeting. A quorum of ten (10) members must be present for the transaction of business, at least one of them being the President, President Elect, or an elected officer.

ARTICLE VIII – FISCAL YEAR

SECTION 1. The fiscal year shall commence on July 1 and shall end on June 30 of the following year.

SECTION 2. Annual dues shall be due on the first day of the fiscal year (July 1), after which date members are not in good standing nor entitled to any privileges of membership until dues are paid for the current membership year.

ARTICLE IX – AMENDMENTS

SECTION 1. This Constitution may be amended at any business meeting of OMTA by a two-thirds vote of the Active Members present and voting, the proposed amendment having been submitted in writing to the members at least thirty (30) days prior to the voting.

ARTICLE X – PARLIAMENTARY AUTHORITY

SECTION 1. In the event of the dissolution of OMTA, any funds remaining in the treasury after the payment of any outstanding debts shall be contributed to the Music Teachers National Association.

The parliamentary Authority for OMTA shall be Robert's Rules of Order, Newly Revised.

By-Laws revised and submitted by the appointed Constitution Committee on November 9, 2006
By-Laws revised and approved by membership on January 11, 2007